

**BOARD OF SELECTMEN
MEETING MINUTES – June 24, 2013**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Leslie Rutan, Chairman
Dawn Rand, Vice Chairman
Jeff Amberson, Clerk
Aaron Hutchins
William Pantazis

*Pledge of Allegiance

APPROVAL OF MINUTES – JUNE 10, 2013 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the June 10, 2013 regular meeting as submitted; Selectman Amberson seconded the motion; all members voted in favor.

7:00 p.m. - CERTIFICATE OF APPRECIATION

To Richard Perron for his twenty-eight years of service to the Town as Veterans' Agent.

Chairman Rutan announced that Mr. Perron was not able to attend tonight's meeting. The Board agreed to reschedule tonight's ceremony to a future meeting.

7:05 p.m. - PUBLIC HEARING

- To consider an application for a Common Victualler License as submitted by Shangri-La Yaki Sushi, Inc. d/b/a Top 100 Shangri-La for premises located at 259 West Main Street.
- To consider an application for a New Wine & Malt Restaurant License as submitted by Shangri-La Yaki Sushi, Inc. for premises located at 259 West Main Street.

Common Victualler License

Attorney Lim, along with the applicant Mr. Lian Zhao Li were present. Attorney Lim indicated that Mr. Li is the new owner of the former China Moon at 259 West Main Street.

Selectman Rand moved the Board vote to approve the application for a Common Victualler License as submitted by Shangri-La Yaki Sushi, Inc. d/b/a Top 100 Shangri-La for premises located at 292 Main Street providing that the licensee receive satisfactory inspections by the Building, Fire and Health Department; Selectman Pantazis seconded the motion; all members voted in favor.

Public Hearing for New Wine & Malt Restaurant License

Chairman Rutan opened the public hearing. Attorney Lim requested that the public hearing be continued to the Board's July 15th Meeting, at which time the proposed manager will be present.

Selectman Rand moved the Board vote to continue the public hearing to consider the application for a new Wine & Malt Restaurant License as submitted by Shangri-La Yaki Sushi, Inc. d/b/a Top 100 Shangri-La for premises located at 292 Main Street to the Board's July 15, 2013 meeting; Selectman Amberson seconded the motion; all members voted in favor.

7:10 p.m. - HEARING

To consider an application as submitted by Vincent F. Picard Post #234 d/b/a American Legion to change the manager of the All Alcoholic Club License for premises located at 402 West Main Street.

Post Commander Robert Marchetta and proposed manager Gizella Giordano were present to request that the manager for the All Alcoholic Club License be changed from Thomas Mario to Ms. Giordano. Ms. Giordano has been employed with the American Legion since 2009 and is TIPS Certified.

Chief Leahy indicated that he has no concerns with the appointment of Ms. Giordano as the new manager.

Selectman Amberson moved the Board vote to approve the application as submitted by Vincent F. Picard Post #234 d/b/a American Legion to change the manager of their All Alcoholic Club License for premises located at 402 West Main Street; Selectman Pantazis seconded the motion; all members voted in favor.

REPORTS

Aaron Hutchins

- Encouraged residents to vote in tomorrow's State Election.
- Noted his appreciation to National Grid for their recent tree-trimming efforts around town.

William Pantazis

- Encouraged residents to vote in tomorrow's State Election.

Jeff Amberson

- Encouraged residents to vote in tomorrow's State Election.
- Noted that students will be getting out of school this week. Requested that the public take note and be careful when driving throughout Town.

Dawn Rand

- Provided an update on the downtown traffic project. Requested that residents avoid the center of Town during the paving portion of the project.
- Attended the Senior Center Barbeque. Noted that she has heard many positive comments about Vicky Killeen, the Meals Supervisor at the Senior Center.

Leslie Rutan, Chair.

- Requested a status update on the recent start of bridge work in front of the Police Station.
- Noted overgrown brush on Hemlock and Bartlett and some spots along Brigham near the golf course. Requested that residents contact the DPW Department or herself if there are other locations in need of attention.

John Coderre, Town Administrator

- No report.

PUBLIC COMMENTS

None.

APPROVAL OF WESTBOROUGH SPRINT TRIATHLON EVENT

Mark Walter from Sun Multisport Events was present to request permission for cyclists to ride through Town as part of the annual Westborough Sprint Triathlon. It is estimated that approximately 450 cyclists will pass through Town between the hours of 8:15 am and 9:30 am on Sunday, August 18th.

The application has been reviewed by the Police Chief and Fire Chief and both recommend approval.

Due to the recent onset of construction in front of the Police Station, Mr. Walter indicated that he will work with the Police Chief and Fire Chief to amend the traffic plan, if necessary.

Selectman Amberson moved the Board vote to approve a request from Mark Walter to allow the Westborough Sprint Triathlon to run through the Town of Northborough on August 18, 2013 with the condition that the applicant shall be responsible for the strict adherence to the agreed-upon plan with the Northborough Police Department, as well as any and all related expenses with regard to an EMS detail as required by the Fire Chief; Selectman Pantazis seconded the motion; all members voted in favor.

APPROVAL OF YEAR-END TRANSFERS

Mr. Coderre informed the Board that he anticipates closing the FY2013 Budget in a positive manner with the exception of a deficit in the FY2013 Snow & Ice Account of \$107,853. The total FY2013 deficit in the Snow & Ice Account amounted to \$257,852. The Appropriations Committee voted to transfer \$149,999 from the Appropriations Reserve Fund and \$107,853 from the Health Insurance Account.

Mr. Coderre indicated that the \$107,853 transfer from the Health Insurance Account requires a vote from the Board of Selectmen as well.

APPROVAL OF YEAR-END TRANSFERS CONT. . .

Chief Durgin indicated that he, along with other department heads, has begun the process of submitting a preliminary damage assessment to FEMA for approximately \$90,000. The Town will be eligible to receive a reimbursement of 75% of that amount. Mr. Coderre thanked the Chief for his efforts and noted that these type of reimbursements are typically not received within the same fiscal year.

Selectman Pantazis moved the Board vote to approve a FY2013 Year-End Transfer of \$107,853 from the Health Insurance Account to the Snow & Ice Account as requested by Town Administrator John Coderre; Selectman Amberson seconded the motion; all members voted in favor.

EXECUTION OF CEMETERY DEEDS A918

Selectman Pantazis moved the Board vote to execute Cemetery Deed A918; Selectman Rand seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

7:40 p.m. - EXECUTIVE SESSION

Selectman Hutchins moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (collective bargaining) due to the Chair's determination that a discussion regarding this matter in an open meeting may have a detrimental effect on the position of the Board; Selectman Rand seconded the motion; the roll call vote was taken as follows:

Hutchins	“aye”	Rand	“aye”
Pantazis	“aye”	Rutan	“aye”
Amberson	“aye”		

Chairman Rutan announced that the Board would return from Executive Session only to adjourn.

ADJOURNMENT

Selectman Hutchins moved the Board vote to adjourn; Selectman Rand seconded the motion; all members voted in favor.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. June 24, 2013 Meeting Agenda.
2. June 10, 2013 Meeting Minutes.
3. Information packet – Certificate of Appreciation.
4. Information packet – Public Hearing – Shangri-La Yaki Sushi, Inc.
5. Information packet – Hearing – Vincent F. Picard #234 Post Change of Manager.
6. Information packet – Year-End Transfer.
7. Cemetery Deed.